

INFORMATION

FOR INTERNATIONAL
STUDENTS



UNIVERSITY OF TUZLA

INTERNATIONAL
RELATIONS
OFFICE



Co-funded by the
Erasmus+ Programme
of the European Union

*Dear international students,
On behalf of the University of Tuzla, I would like to give you a warm welcome to our academic community. University of Tuzla is delighted to have the opportunity to assist you with all the issues that you might have. Tuzla is a wonderful university town with its rich cultural history, and we hope that in addition to the studying at our university you will have opportunity to meet people of Tuzla. We hope that you are already off to a great start and wish you a pleasant stay here in Tuzla,*

*Professor Nermina Hadžigrahić
Rector*

How to Get to Tuzla

How to get to Tuzla

Tuzla Airport
Dubrave Gornje 75273
IATA airport code: TZL
Website: www.tuzla-airport.ba/en/

Tuzla Airport is a small airport near the village of Gornje Dubrave, to the south of the city of Tuzla. By car you can reach the airport via the M18 or M4.

How to get from Tuzla Airport to Tuzla?

There is no bus service available between the airport and the city of Tuzla. However, you can get a taxi or rent a car.

In addition, there are daily buses every hour connecting Tuzla and Gorne Dubrave

Tuzla Bus Station

Bosne Srebrene 60, Tuzla 75000
Website: <http://www.transturist.ba>

From Sarajevo

There are daily buses from Sarajevo to Tuzla. One-way ticket costs 13-20 BAM (depends on the bus company) and the journey takes about 3 hours.



CONTACTS AND ADDRESSES

INTERNATIONAL RELATIONS OFFICE

Mailing address:

Dr. Tihomila Markovića 1,

75000 Tuzla,

Bosnia and Herzegovina

e-mail: international@untz.ba

Tel: + 387 (0)35 300 526

Tel/fax: + 387 (0)35 300 528

Office hours:

Monday-Friday 8.00-16.00

Contacts
and
Addresses

Location of the International Relations Office:



FACULTY CONTACTS

THE ACADEMY OF DRAMATIC ARTS/FAKULTET DRAMSKIH UMJETNOSTI

- Production
- Acting

Contact:

Ulica Armije Bosne i Hercegovine b.b. – University Campus

Dean: Prof.Dr. Jasmina Čelebić Tanović ; jasmina.celebic@untz.ba

ECTS coordinator: Prof. Sanela Babić; sanela.babic@untz.ba

Website:<http://adu.untz.ba>

Tel./Fax.: 00387 (0)35 277 690

FACULTY FOR SPECIAL EDUCATION AND REHABILITATION/EDUKACIJSKO-REHABILITACIJSKI FAKULTET

- Speech and Language Therapy
- Special Education and Rehabilitation
- Behavioral Disorders

Contact:

Univerzitetska 1, 75 000 Tuzla

Tel.: 00387 (0)35 320 666,

Fax: 320 660

Dean: Prof.Dr. Zamir Mrkonjić; zamir.mrkonjic@untz.ba

ECTS coordinator: Prof. Vesna Bratovčić; vesna.bratovcic@untz.ba

Website: <http://erf.untz.ba/web/bs/>

FACULTY OF ECONOMICS/EKONOMSKI FAKULTET

- Marketing
- Management
- Economic Theory and Politics
- Finance, Banking and Insurance
- Accounting and Auditing

Contact:

Address: Univerzitetska 8, 75000 Tuzla

Telephone: + 387 (0)35 32 08 20

Fax: + 387 (0)35 32 08 21

Dean: Prof.dr. Ermina Smajlović; ef@untz.ba

ECTS coordinator: Prof.dr. Jasmina Okičić, jasmina.okicic@untz.ba

Website: www.ef.untz.ba

FACULTY OF ELECTRICAL ENGINEERING/FAKULTET ELEKTROTEHNIKE

- Control Systems and Robotics
- Electric Power Systems and Grids
- Electrical Energy Conversion Systems
- Computer Science and Engineering
- Communications
- Technical Education and Informatics

Contact:

Address: Franjevačka 2, 75000 Tuzla

Telephone: + 387 (0)35 25 96 00

Fax: + 387 (0)35 25 96 17

Dean: Prof.Dr. Nerdina Mehinić; nerdina.mehinovic@untz.ba

ECTS coordinator: Doc.dr. Amira Šerifović-Trbalić; amira.serifovic@untz.ba

Website: www.fe.untz

FACULTY OF PHYSICAL EDUCATION AND SPORT/FAKULTET ZA TJELESNI ODGOJ I SPORT

- Physical Education and Sports
- Coach education

Contact:

Address: 2. oktobra, 75 000 Tuzla
 Telephone: + 387 (0)35 27 85 37
 Fax: + 387 (0)35 27 85 35
 Dean: Prof.Dr. Vlatko Šeparović,
vlatko.separovic@untz.ba
 ECTS coordinator: Prof.Dr. Dževad Džibrić,
dzevad.dzibric@untz.ba
 Website: www.ftos.untz.ba

FACULTY OF PHARMACY/FARMACEUTSKI FAKULTET

Contact:

Address: Univerzitetska 8 Tuzla
 Telephone: +387 (0)35 32 09 90
 Fax: +387 (0)35 35 32 09 91
 Dean: Prof.Dr. Mensura Aščerić,
mensura.asceric@untz.ba
 ECTS coordinator:
 Dr. Maida Šljivić-Husejnović,
maida.sljivic-husejnovic@untz.ba
 Website: www.farmacy.untz.ba

FACULTY OF HUMANITIES AND SOCIAL SCIENCES/FILOZOFSKI FAKULTET

- Bosnian Language and Literature
- English Language and Literature
- Philosophy – Sociology
- History

- German Language and Literature
- Turkish Language and Literature
- Pre-school Education
- Psychology
- Pedagogy
- Primary School Education
- Social Work
- Journalism
- International Relations
- Political Science

Contact:

Address: dr. Tihomila Markovića 1,
 75 000 Tuzla
 Telephone: +387 (0)35 30 63 30,
 +387 (0)35 30 63 31
 Fax: +387 (0)35 30 63 32
 Dean: Prof.Dr. Nihada Delibegović Džanić,
nihada.delibegovic@untz.ba
 ECTS coordinator: Prof.dr. Sead Nazibegovic
sead.nazibegovic@untz.ba
 Website: www.ff.untz.ba

FACULTY OF MECHANICAL ENGINEERING/MAŠINSKI FAKULTET

- Mechatronics
- Mechanical Power Engineering
- Manufacturing Engineering

Contact:

Univerzitetska 4
 Tel: + 387 (0)35 32 09 20
 Fax: + 387 (0)35 32 09 21
 Dean: Prof.Dr. Denijal Sprečić,
denijal.sprecic@untz.ba
 ECTS coordinator:
 Prof.Dr. Almir Osmanović
almir.osmanovic@untz.ba
 Website: www.mf.untz.ba

FACULTY OF MEDICINE/MEDICINSKI FAKULTET

Contact:

Address: Univerzitetska 1

Telephone: +387 (0)35 32 06 00

Fax: +387 (0)35 35 32 06 01

Dean: Prof.Dr. Selmira Brkić;

selmira.brkic@untz.ba

ECTS coordinator: Prof.Dr. Azra Kurtić,

azra.kurtic@untz.ba

Website: www.medf.untz.ba

FACULTY OF LAW/PRAVNI FAKULTET

Contact:

Address: M. H. Uskufija 7, 75000 Tuzla

Telephone: + 387(0)35 25 06 57

Fax: + 387(0)35 25 02 57

Dean: Prof.Dr. Izudin Hasanović;

izudin.hasanovic@untz.ba

ECTS coordinator: Prof.Dr. Anita Petrović;

anita.petrovic@untz.ba

Website: www.pf.untz.ba

FACULTY OF NATURAL SCIENCES AND MATHEMATICS/PRIRODNO- MATEMATIČKI FAKULTET

- Mathematics
- Physics
- Biology
- Chemistry
- Geography

Contact:

Address: Univerzitetska 4, 75 000 Tuzla

Telephone: + 387(0)35 32 08 60

Fax: + 387(0)35 35 32 08 61

Dean: Prof.Dr.Vedad Pašić;

vedad.pasic@untz.ba

ECTS coordinator: Prof.Dr. Aldina Kesić;

aldina.kesic@untz.ba

Website: www.pmf.unz.ba

FACULTY OF MINING, GEOLOGY AND CIVIL ENGINEERING/RUDARSKO- GRAĐEVINSKO-GEOLOŠKI FAKULTET

- Mining
- Geology
- Civil Engineering
- Surface Mining
- Safety Studies

Contact:

Address:Univerzitetska 2, 75 000 Tuzla

Telephone: + 387(0)35 32 05 50

Fax: + 387(0)35 32 05 70

Dean: Prof.Dr. Kemal Gutić,

kemal.gutic@untz.ba

ECTS coordinator: Prof.Dr. Kenan Mandžić;

kenan.mandzic@untz.ba

Website: www.rggf.untz.ba

FACULTY OF TECHNOLOGY/TEHNOLOŠKI FAKULTET

- Food Technology
- Chemical Engineering and Technology
- Environmental Engineering
- Agronomy

Contact:

Address: Univerzitetska 8

Telephone: + 387(0)35 32 07 40,

Fax: + 387(0)35 32 07 41

Dean: Prof.Dr. Vahida Selimbašić;

vahida.selimbasic@untz.ba

Website: www.tf.untz.ba

Erasmus Student Network



ESN TUZLA is a non-profit student organization which helps exchange students coming to study at the University of Tuzla through the popular buddy system. ESN Tuzla is a part of the Erasmus Student Network.

Contact:

Address: Univerzitetska 1, 75000 Tuzla

Telephone: 387 62 100 752

Website: <https://www.facebook.com/ESN.Tz/tuzla.esn@gmail.com>



Our mission is to represent international students, thus provide opportunities for cultural understanding and self-development under the principle of Students Helping Students.

Throughout the semester, ESN organizes several activities for the exchange students. Their main aim is to **promote better involvement of the exchange students** in the student society and the local cultural life, in BiH.

Erasmus Student Network



ACCOMODATION INFORMATION STUDENT'S DORMITORY/STUDENTSKI CENTAR

Contact:

Address: M. H. Uskufija 7, 75000 Tuzla

Telephone: + 387(0)35 25 22 08

Website: <http://www.sc.untz.ba/sc@untz.ba>

Student's Dormitory

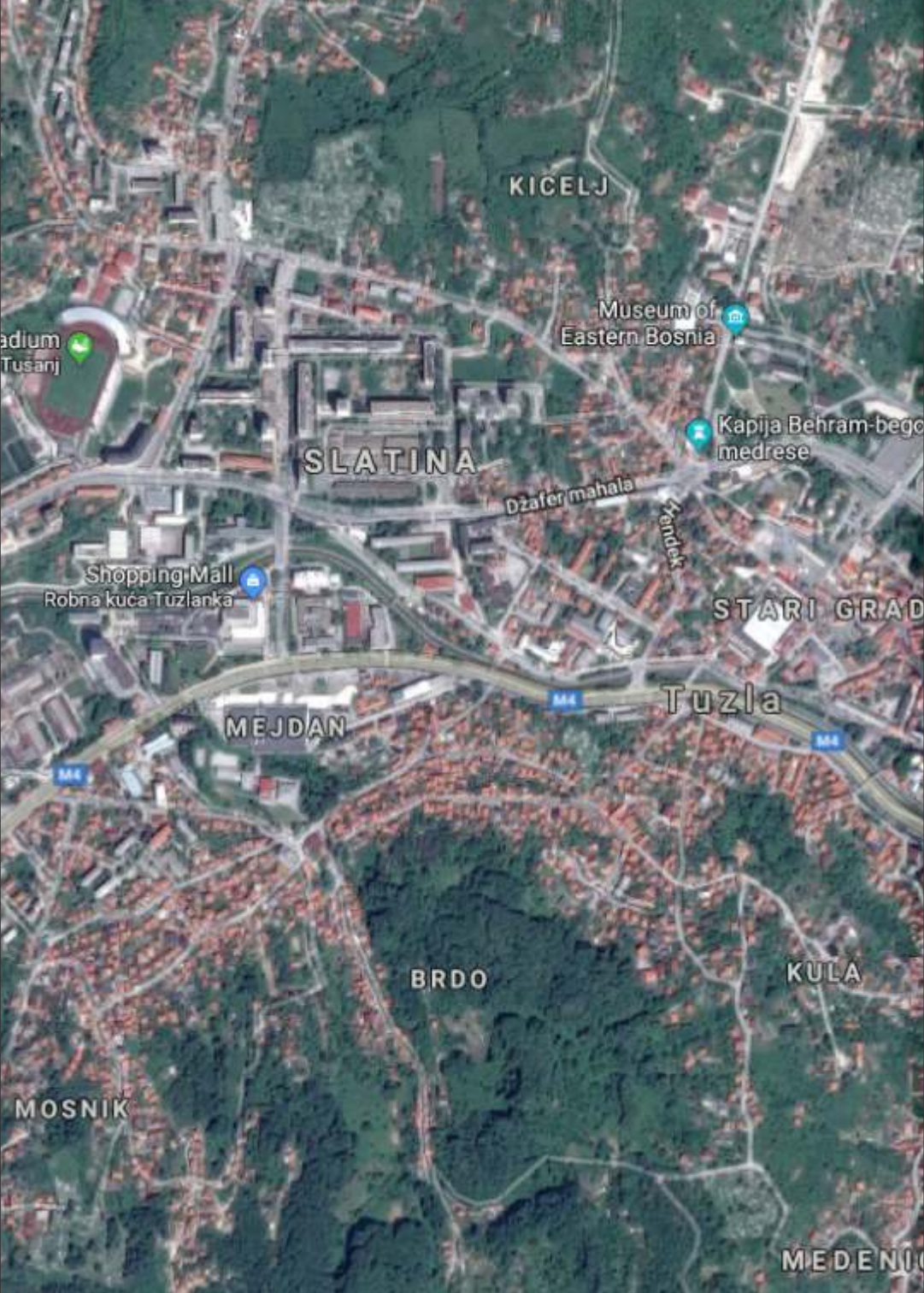
International Relations Office offers help to foreign students in arranging housing. It is possible to arrange rooms in the Student Dormitory of the University of Tuzla.

The single/double/triple bedrooms are equipped with a table, bed, chair, wardrobe/closet. Shared toilets and showers are also located on each floor. The International Relations Office and the Erasmus Student Network provide assistance in finding accommodation. It might be possible to find a shared room in the Dormitory upon a student's request.



Students who live in a dormitory must follow the rules of the house, such as not to damaging the furniture, keeping one's room tidy, not making too much noise (loud music, TV, etc.), notify the hall of residence supervisor of one's long absence. There is a zero-tolerance policy on drinking and smoking.

It is very important to the pay rent each month!



KICELJ

Museum of Eastern Bosnia

Stadium Tuzaraj

Kapija Behram-begova medrese

SLATINA

Džafer mahala

Kendek's

Shopping Mall Robna kuća Tuzlanka

STARI GRAD

Tuzla

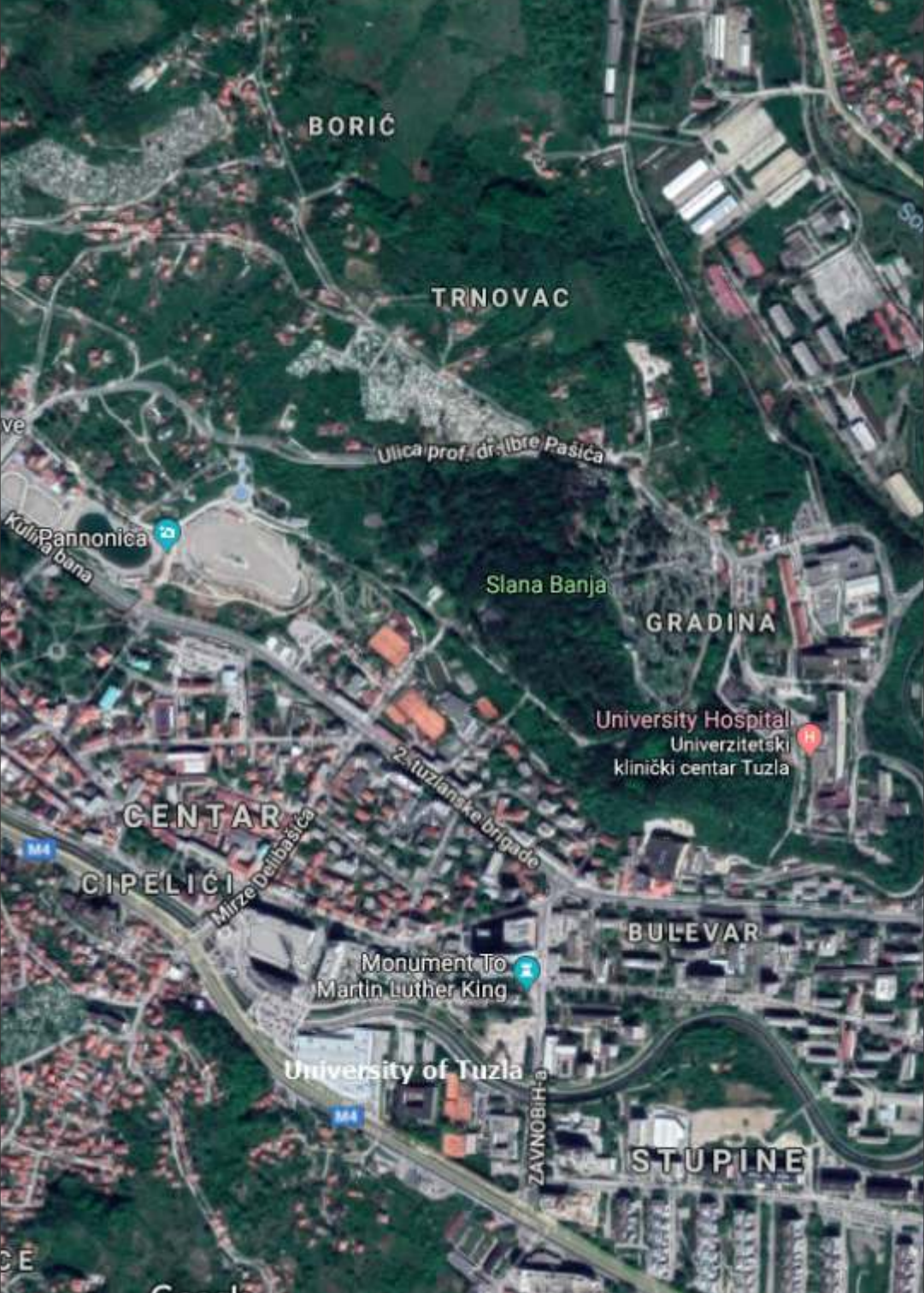
MEJDAN

BRDO

KULA

MOSNIK

MEDENIĆ



BORIĆ

TRNOVAC

Ulica prof. dr. Ibre Pašića

ve

Pannonica
Kulna bana

Slana Banja

GRADINA

University Hospital
Univerzitetski
klinički centar Tuzla

CENTAR

2. tuzlanske brigade

Mirze Delibašića

M4

CIPELIĆI

Monument To
Martin Luther King

BULEVAR

University of Tuzla

M4

ZAVNOBIH-9

STUPINE

CE

IMPORTANT PHONE NUMBERS

Police **122**

Address: Turalibegova bb
Goste Lazarevića 190
M18 Franje Kluza



Emergency and Medical Service **124**

Address: Albina Herljevića 1



Fire and Rescue Service **123**

Address: Obala Zmaja od Bosne
Bosne Srebrene



International Phone Operator **1201**



Road Assistance and Road Conditions **1282**

Service for Foreigners' Affairs
Address: Maršala Tita, Tuzla 75000
Tel: **035 252-459**
www.sps.gov.ba/

Important
Phone
Numbers
and Addresses

ABOUT THE UNIVERSITY OF TUZLA



About University

The University of Tuzla is a public higher education institution which was formally established in 1976. It obtained institutional accreditation from the Cantonal Ministry of Education, Science, Culture and Sports in 2015.

In 2001, the University of Tuzla became the first integrated University in Bosnia and Herzegovina, and since then has invested its efforts in creating a model of an integrated university that would work under specific conditions in Bosnia and Herzegovina. Classes are organized in three cycles, in line with the Bologna Process, and the University offers bachelor's, master's and doctoral degrees. The University offers more than 50 study programs at bachelor, master's and doctoral levels at 12 faculties and the Academy of Dramatic Arts.

Currently, there are some 12.000 students studying at the University of Tuzla, including all three cycles of study.

Generally lectures are given in the Bos/Croat/Serb language.

except for Foreign Languages Departments (English, German and Turkish, where the language of instruction is English, German and Turkish, respectively).

However for exchange students it is possible to organize classes in English regarding their work, research, exams, paper work, etc.

GRADING SYSTEM AT THE UNIVERSITY OF TUZLA

No.	Grade	Descriptive	Letter	Score
1	5 (five)	not satisfactory/fail	F	0 - 53
2	6 (six)	satisfactory	E	54 – 63
3	7 (seven)	good	D	64 – 73
4	8 (eight)	very good	C	74 – 83
5	9 (nine)	excellent	B	84 – 93
6	10 (ten)	outstanding	A	94 - 100

At the University of Tuzla, the academic year is divided into two semesters. The grading system includes a scale from 5 to 10, as shown above. This grading system is used at all universities in Bosnia and Herzegovina and it is used for exchange students as well.

Grading System



APPLICATION PROCEDURE

If you are applying for exchange

- Inter-institutional agreement between your University and the University of Tuzla must exist
- Nomination letter from your home University, indicating your nomination

Documents to be submitted

- Preliminary Learning Agreement (approved by your home University)
- Transcript of Records
- Student Scholarship Agreement
- Language Certificate (English, Bosnian/Croatian/Serbian, German, Turkish), depending on the program you are applying for
- CV

If you are applying for a degree

Please check the following link:

http://www.untz.ba/uploads/file/vodic/2018-19/vodic-za-buduce-studente-2018-19/Zajednicka_afisa-april%202018.pdf (in B/S/C only)

Before you arrive

Contact the International Relations Office

You are nominated! Congrats! Please contact the International Relations Office of the University of Tuzla. Your application will be forwarded to the corresponding Faculty. You receive a confirmation e-mail/Letter of Acceptance and all information about documentation (in case you need to send additional documents or make any changes) deadlines for

arrival, accommodation information, documentation for residence permit, etc.

Documents

It is important to bring all documents signed and stamped by your home University. Make sure to bring 3 copies of signed documents to be signed by our University. Changes can only be made after your arrival upon a request of the student. Please note that all changes need to be approved by your home University and by the Dean of the corresponding Faculty at the University of Tuzla.

Application Procedure

APPLICATION PROCEDURE

Residence permit

Students who will stay longer than 90 days will need to apply for a residence permit. This document is issued by the Service for Foreigners' Affairs.

Documents to be submitted:

- Request for approval/renewal of Temporary Resident Permit
http://www.msb.gov.ba/PDF/zos2017/b/OBRAZAC_10.pdf
- Certificate of enrolment at the University of Tuzla
- Scholarship contract
- Two photos, size 35x 45 mm
- Two verified copies of your passport (the page with personal data and the page with the stamp of entry in Bosnia and Herzegovina)
- Residence permit confirmation/ White Card
- Evidence confirming your good financial standing
- Proof of secured accommodation
- Valid health insurance
- Medical Report done in Tuzla Canton – Dom zdravlja (upon arrival)
- Evidence of no criminal records
- Administrative fee (app. 150 KM)

Application Procedure

Upon arrival in to Bosnia and Herzegovina, you are required to register your residence within 48 hours from the moment of entry in BiH in a field office of the Service for Foreigners' Affairs.

First, you need to regulate your Certificate of permit registration White Card. At this moment you need to submit: verified copies of your passport, a proof of secured accommodation (contract and a copy of the landlord's ID card)

You will have 15 days to collect all other documents, listed above

Fill out the request for approval/renewal of Temporary Resident Permit. Make sure that the document is printed on both sides, and don't forget to sign the request.

The request needs to be filled out in Bosnian/Croatian/Serbian Language. You can contact the Office for International Relations or the Erasmus Student Network for any assistance you might need.

APPLICATION PROCEDURE

Do your Medical check. This needs to be done in Tuzla at Dom Zdravlja (Health Center). We recommend you to go in groups with one student that speaks Bosnian/Croatian/Serbian Language. This will cost you about 60 Euros (120 KM). The Certificate of Enrolment will be issued by the International Relations Office. The Scholarship contract has to be translated by an official Court Interpreter. The Health Insurance has to be valid in Bosnia and Herzegovina and translated in Bosnian/Croatian/Serbian Language by an official Court Interpreter. Please check at the Service for Foreigners' Affairs if your Health Insurance is valid in Bosnia and Herzegovina. The Evidence of no criminal records has to be translated by an official Court Interpreter as well.

Don't forget to pay the fees!



USEFUL INFORMATION ABOUT TUZLA

About Tuzla

Tuzla is situated on the southeast slopes of the Majevisa Mountain, the city of Tuzla occupies the central area of northeast Bosnia. Tuzla is the economic, scientific, cultural, educational, health and tourist centre of northeast Bosnia.



History

The settlement of Tuzla has always been closely tied to its salt resources. The oldest written records, left behind by the Greeks, prove that even they were aware of the region's salt. Tuzla received its name much later. The present-day name is derived from the Turkish word Tuz, meaning salt. The first Ottoman document recording the exploitation of Tuzla's saltwater springs dates from 1548. Tuzla is one of the oldest settlements in Europe with continuity of living. In Tuzla, it has been found one of the oldest lake settlement in Europe, dating from the Neolithic (New Stone Age), unlike other found lake-dwelling communities in Europe dating from the Iron Age.

Useful Information about Tuzla

These archeological finds confirm that even Neolithic settlers in this area have been exploited saline sources. Oldest European cultures used salt, dated to the Copper Age, which means that the Neolithic settlements located in



Tuzla prove that the knowledge and the use of salt in the human nutrition date from the Neolithic period.

It should be noted that the Neolithic settlement found in the centre of today's city of Tuzla, is a unique case and the evidence that the settlement was the beginning of the continuity of life in the area of today's city, through all historical periods, from the Neolithic period to the present. Salt



production and revenues from it were a key factor in establishing Tuzla as a small town.

One of the main goals of the annexation of Bosnia and Herzegovina by the Austro-Hungarian Empire was the exploitation of natural resources, with the particular focus on Tuzla's underground reserves of salt.

The first Salt Factory, built in the suburbs of Tuzla, in 1885, marked the beginning of the industrial salt production in Tuzla.



Soon after came the beginning of land subsidence as a result of uncontrolled use of natural resources, underneath the city.

The subsidence peaked during 1970's many of residential, commercial and cultural facilities.

THE PANNONIAN LAKES

The Tuzla City has transformed a wild accumulation of salt water into the biggest artificial salt lake in Europe, the Pannonian Lake, which in summer creates a seaside atmosphere in the city. Tuzla has become the only city in the world where salt lakes, salt waterfalls and the beach are located in the city center.

The once industrial area of Tuzla has been converted into a successful tourism complex for Bosnia and Herzegovina and the greatest competitive advantage of Tuzla, transforming the image of the city and attracting around 400.000 visitors in 2012. Clean water, low prices, good party for everyone, are the main advantages of this place.

The first Archaeological park from the Neolithic period with the settlement with stilt houses in Bosnia and Herzegovina and southeastern Europe is located within the complex of the Pannonian Lakes in the heart of the city of salt – Tuzla. The Neolithic settlement with stilt houses represents a reconstruction of the way of life in this area more than 7 000 years ago, based on the objects that were discovered from the Neolithic period. This is one of the ways for the visitors to become familiar with the cultural and historical heritage of the people from Tuzla and with the production of salt in this area.

Today, the Archaeological park – settlement with stilt houses represents one of the most significant tourist locations in Tuzla

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CBHE-SP